



Natural Resources Conservation Service
655 Parfet Street, Room E200C
Lakewood, Colorado 80215

August 14, 2006

GENERAL MANUAL
120 – ADS
AMENDMENT CO-37 – (Part 408)

SUBJECT: ADS – RECORDS, Subpart B – Files Maintenance

Purpose. To amend the filing procedures for electronic documents.

Effective Date. This Amendment is effective upon receipt. File Code: 120-8

Explanation. This Amendment adds to the General Manual 120-ADS, part 408, subpart B – Files Maintenance by explaining the State policy for the implementation of a uniform electronic filing system.

Filing Instructions.

- Remove the State General Manual Contents, Part CO408-Records on page CO408ii(1).
- Insert the State General Manual Contents, Part CO408-Records on page CO408iii(1).
- Insert the State General Manual Amendment CO408.31 on pages CO408-18(1) through CO408-18(2).
- Insert the State General Manual Exhibit Contents, Part CO408-Records on page CO408iii(2).
- Insert the State General Manual Exhibit CO408.67 on pages CO408-179(1) – CO408-179(3).

A handwritten signature in dark ink, appearing to read "Allen Green", is written over a light blue rectangular background.

ALLEN GREEN
State Conservationist

Attachments

DIST: E

Interdisciplinary Review: RR ASTC-O IB SAO BM CO

